

Toastmasters International
Individual Speech Evaluation Form

Speaker: _____ Date: _____
Subject (or Title): _____
Time Requested: _____ Time Taken: _____

Evaluator: List your constructive comments under the appropriate headings. In your written comments stress the outstanding qualities and be specific in pointing out the areas of the talk you feel need improvement. Write details on this sheet (use the back if necessary) and hand it to the speaker at the close of the meeting.

AS I SAW YOU

(Approach, position, personal appearance, facial expression, gestures, detracting mannerisms)

AS I HEARD YOU

Material:

(Content, introduction, body, conclusion.
Omit comments on grammar if a grammarian is appointed)

Voice:

(variety, enthusiasm, sincerity, force, rate, pitch)

AS I REACTED TO YOU

What was the purpose of the talk? _____
Was the purpose achieved? _____
Was the talk interesting? _____
To improve your next speech I suggest that you _____

Evaluator: _____

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